HUMAN SERVICES BOARD MEETING COUNTY OF EAU CLAIRE

Eau Claire, WI 54703

NOTICE OF PUBLIC MEETING

In accordance with the provisions of Chapter 297, State of Wisconsin, Laws of 1973, notice is hereby given of the following public meeting: The Human Services Board will meet on Monday, June 27, 2016 at 5 p.m. at 721 Oxford Avenue, Room 2064, Eau Claire WI 54703. Items of business to be discussed or acted upon at this meeting are listed below:

1. Welcome & Call to Order by Colleen Bates, Chair

2. Approval of the June 27, 2016 meeting agenda Pg3

3. Review/Approval of May 23, 2016 Human Services Bd meeting minutes – Jackie Krumenauer Pgs4-6

4. Public Input Pg7

5. Children's Community Options Program (CCOP) update – Bill Stein Pg8

6. Approval/Denial Status report RE: Res No. 16-17/006 Living Wage & Provider Contracts – Subcommittee Pgs9-18

7. Review of April 2016 Financial Statements including Alternate Care report – Jeff Koenig Pgs19-25

8. <u>Director's Report</u> – Diane Cable, DHS Director Pgs26-30 Presentation of new DHS Organizational Structure proposal

2017 Budget

-Review and approval of the DHS Program Prioritization list

-Review and approval of the DHS 2017 Capital Budget

- -Discussion of future Human Services Board meetings in August & September
- -Update on Comprehensive Community Services (CCS) program

Future Agenda items:

- -Children's Mental Health Summit Save the Date November 9 at Florian Gardens
- -Statistics on homeless children in Eau Claire County
- -Rural Impact County Challenge initiative
- 9. Personnel Update Jackie Krumenauer Pg31

10. Adjourn

2016 Meetings:

July 25, Aug 22

Sept 26, Oct 24, Nov 14, Dec 12

(Typically the fourth Monday of the month unless otherwise noted.)

This meeting shall be an OPEN

session. Meeting notice posted this

day of

, 2016,

at a.m./p.m. by

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

PUBLIC INPUT GUIDELINES

A period of public input shall be included at the regular meetings of the Board at which time the Board may receive information from the public subject to the Rules of General Application as adopted by the Board.

Rules of General Application

- 1. Time Limit no speaker may speak more than five minutes. Time may be extended beyond the original five minutes for an additional three minutes by the consent of the majority of the Board;
- 2. Identification each speaker should identify himself or herself by name and residence, tell the Board what item or items they wish to address, and proceed to address them;
- 3. Written testimony during the public input time, any person may provide written material to the Board, provided they furnish sufficient copies so that there will be one for each Board member and one for the Department;
- 4. Subject matter the topic or topics must be directly related to the agenda of the regular meeting or shall refer to the policies adopted or proposed by the Board. Public comment is not an open forum for general discussion of values, politics, religion or philosophy. It is also not a forum for electioneering or the praise or criticism of individuals in or out of government;
- 5. Unless the topic addressed is on the agenda for that meeting, neither the Chair, any other Board member, nor any staff member should respond to public input except as follows:
 - a. To acknowledge the contribution;
 - b. To determine that the issue will or will not be placed on a future agenda for discussion or action; and,
 - c. To refer the speaker to the Department for attention to the issue;
 - d. Neither the Chair, any other Board member, any staff member should engage in discussion or exchange with the speakers except for clarification of the issue. If the Chair, any other Board member, or any staff member wishes to follow up directly with the speaker on the matter, that may be done outside of the meeting;
- 6. This "public input" agenda item does not limit the Chair or Board from inviting or permitting comment from any person on a topic then properly before the Board.

3/25/03

Action Required

	·		408611	
Meeting Date: 6/27/16		Info	rmation-l	Discussion
Agenda Item No. 2		Dire	ection to	Staff
Department: Human Services	Х	App	roval-De	nial
Subject: Approval of June 27, 2016 meeting		Red	quires Re	commendation to:
agenda			County	Board
			Other:	Com on Human Resources
			Form:	Ordinance
		1976 (A) 1945 (A) 1976 (A)		Resolution
				Report
			Other A	otion:

Per HS Board meeting guidelines, we will approve today's agenda.

Action Required

Meeting Date: 6/27/16		Info	rmation-[Discussion
Agenda Item No. 3		Dire	ection to S	Staff
Department: Human Services	х	App	oroval-Dei	nial
Subject: Approval of May 23, 2016 meeting		Red	quires Red	commendation to:
minutes – Jackie Krumenauer			County I	Board
			Other: (Com on Human Resources
			Form:	Ordinance
				Resolution
				Report
			Other Ad	ction:

Enclosed please find meeting minutes dated May 23 for your review and approval.

MINUTES OF THE HUMAN SERVICES BOARD MEETING May 23, 2016

Room 2064 5 p.m.

PRESENT:

Colleen Bates, Nick Smiar, Mark Olson, David Mortimer,

Lorraine Henning, Rick Kayser, Sandra McKinney, Stephannie Regenauer

EXCUSED:

Dianne Robertson, Paul Maulucci

STAFF:

Diane Cable, Tammy Stelter, Jackie Krumenauer

Nancy Shilts, Sherill Jahr, Emily Jaquish

VISITORS:

Carl Anton, Eleanor Wolf, Jeff Smith, Karla and Steve Jensen

Colleen Bates, Chair, called the meeting to order at 5:03 p.m. Welcome & introductions.

<u>Approval of the May 23, 2016 Meeting agenda</u> — Lorraine Henning made a motion to approve today's agenda. Seconded by Sandra McKinney. The motion carried unanimously and the agenda for today was approved.

Review/Approval of April 25, 2016 Human Services Board meeting minutes — Mark Olson made a motion to approve the April 25, 2016, Human Services Board meeting minutes. Second by David Mortimer. The meeting minutes were approved unanimously.

<u>Public Input</u> - Per Board operating procedures, a period of public input was held.

Jeff Smith asked the status of the Living Wage survey as a follow up from the April 25 Human Services Board meeting. Diane Cable reported a survey was sent to 31 agency providers Human Services contracts with. The deadline to return the survey is June 3 and we will report the results of the survey at the June 27 Human Services Board meeting.

Eleanor Wolf was present at the meeting to advocate for the Living Wage ordinance especially for lower paid women who are caretakers.

Nick Smiar made a motion to close the public input session. Seconded by Sandra McKinney. The motion carried unanimously and the Public Input session was closed.

Recognition of Steve and Karla Jenson, Eau Claire County Foster Care parents

Steve and Karla were recently recognized by the Governor receiving the Foster Care Parent award for 2016. The Human Services Board also recognized them for their outstanding foster care parenting with a certificate at today's meeting. Thank you for your service to EC Co. kids.

Adult Protective Services Update

Nancy Shilts, Adult Services Supervisor, was present at the meeting to review the Adult Protective Services program as a follow up from the January DHS meeting. She distributed a presentation and reviewed for questions. Approximately 27 active investigations were completed in 2015.

Status of the Child Abuse cases for Human Services Dept

As a follow up from the April Human Services Board meeting, Diane Cable reported the number of child abuse cases for Human Services received by DHS Access staff from January to April 2016. Total services report -105.

Status report RE: Res. No. 16-17/006 Living Wage Ordinance & Provider Contracts

Diane Cable reported a survey questionnaire has been prepared and mailed to provider agencies today. The surveys are due back by June 3 to DHS. We will report the results of this survey at the June 27 Human Services Board meeting. Discussion. There may be a need for a special Human Services Board meeting on June 21 just for action on this topic 15-20 minutes prior to the County Board meeting.

Review of March 2016 Financial Statements including the Alternate Care report – Tammy Stelter, Accountant, was present at the meeting and reported on the 2016 fiscal reports. The risk areas continue to be in Alternate Care and Mental Health budget areas.

Director's report by Diane:

- -New DHS Organizational Structure proposal Diane and DHS staff are preparing a new organizational structure for DHS to recognize the behavioral health work we currently perform plus a new unit to reflect the work we will perform for the new Comprehensive Community Services program. Diane has also shared the proposed reorganization chart with Kathryn Schauf, County Administrator, and Jamie Gower, HR Director and has received their feedback and support. She plans to verbally share the preliminary plans for the reorganizational structure at the All Agency meeting on June 1. As the new structure is developed, Diane and DHS staff will keep this Board informed and seek the necessary approvals when necessary.
- -<u>Updates from the WCHSA Spring Conference</u> Diane reported Colleen Bates received an award for outstanding *Public Servant* by WCHSA.
- -Update on Midway Crisis House Plans are the facility will open on June 1.

Review Future agenda items:

- -Stepping Up Initiative Diane plans to travel with Tiana Glenna to Washington DC June 12-14 for further discussions about the Stepping Up Initiative a nationwide focus on mental illness in prisoners.
- -Children's Community Options Program (CCOP) Update by Bill on June 27
- -Rural Impact County Challenge initiative to combat childhood poverty

<u>Personnel Update</u> – Jackie reported on the current vacancies for the department.

The meeting adjourned at 7:11 p.m.

The next regular Human Services Board meeting will be Monday, June 27, 2016 at 5 p.m. in Room 2064.

Action Required

Meeting Date: 6/27/16	х	Info	rmation-D	Discussion
Agenda Item No. 4		Dire	ection to S	Staff
Department: Human Services		App	oroval-Der	nial
Subject: Public Input		Red	quires Red	commendation to:
			County I	Board
			Other: 0	Com on Human Resources
			Form:	Ordinance
				Resolution
				Report
			Other Ad	ction:

At this time, we will receive input from the public.

Action Required

Meeting Date: 6/27/16	х	Info	rmation-[Discussion
Agenda Item No. 5		Dire	ection to S	Staff
Department: Human Services		App	roval-De	nial
Subject: Children's Community Options		Rec	uires Re	commendation to:
Program (CCOP) update – Bill Stein			County	Board
:			Other: (Com on Human Resources
		64 F	Form:	Ordinance
				Resolution
				Report
			Other A	ction:

Per the Board's request, at this time we will hear an update from Bill Stein, SW Manager, regarding the Children's Community Options Program.

Action Required

Meeting Date: 6/27/16	х	Info	rmation-l	Discussion
Agenda Item No. 6		Dire	ection to	Staff
Department: Human Services	Х	App	oroval-De	enial
Subject: Approval/Denial status report re:		Red	quires Re	ecommendation to:
Resolution No. 16-17/006 Living Wage &		х	County	Board
Provider contracts - Subcommittee		х	Other:	Com on Human Resources
			Form:	Ordinance
				Resolution
				Report
			Other A	Action:

Enclosed please find copies of the fact sheet and proposed Living Wage ordinance and the amendment to the proposed Living Wage ordinance that was placed on County Board of Supervisors' desks on June 21.

Also enclosed please find a letter from Lutheran Social Services dated April 29, 2016 to David Mortimer expressing concerns about the effects of the living wage on his organization.

FACT SHEET

TO FILE NO. 16-17/006

This ordinance creates Chapter 2.95 of the county code, Living Wage.

Last year, the county board implemented a new salary matrix for county employees, based on equity, adequacy, transparency, and social justice. The purpose of this ordinance is to continue this with contractors of Eau Claire County, to ensure that those entities with which the county does business follow the same principles.

The current federal minimum wage is \$7.25/hr., last adjusted in 2009. Minimum wage, however, is not a living wage, that is, it does not provide for the livelihood of a person or a family; it merely establishes a "floor" of payment. A better measure is a "living wage," that is, a wage which provides a livelihood for persons and families. Any adjustments in minimum wage over time have been far and quickly outpaced by inflation. Thus, persons at this level of income will always fall below the Federal Poverty Level. Any employer paying minimum wage is relying on the availability of public assistance or some other form of support to ensure adequacy of resources. The current minimum wage is below poverty level. This means that the government effectively subsidizes all of those making minimum wage through various forms of public assistance, and employers paying minimum wage rely on that external support, e.g., Walmart counseling its lowest paid employees how they might apply for and receive Food Stamps, Medicaid, etc.

The Federal Poverty Level (FPL) is established annually by the Department of Health and Human Services in order to determine eligibility for a number of public assistance programs. This means that persons whose income is at or below the FPL (or often within 120% of the FPL) will qualify for a number of assistance programs, such as Food Stamps, Medicaid, subsidized health care coverage under the PPACA, etc. The current Federal Poverty Level for a family of four is \$24,300 (Federal Register, 1-25-16). The hourly wage (\$24,300 divided by 2080 hours in the work year) is \$11.68/hr.

This ordinance requires that all contractors with Eau Claire County pay their employees at least 110% of the 2016 FPL (\$12.84/hr.), on an hourly basis, beginning January 1, 2017. The wage requirement increases each year by 5% to a maximum of 130% of FPL by 2021. Thus, the wage requirement is annually indexed to inflation and set at 130% of FPL. The fiscal impact of this ordinance will be reviewed by the respective units in the light of 2017 contracts. It is anticipated that the major impact will be felt in the Department of Human Services because non-profit organizations frequently pay minimum wage or just above that wage. The ordinance may also require some minor adjustments to the recently established salary matrix.

Respectfully Submitted,

Nick Smiar County Board Supervisor, District 15

KRZ/yk

Ordinance/16-17/006 Fact

- TO CREATE CHAPTER 2.95 OF THE CODE: LIVING WAGE -

The County Board of Supervisors of the County of Eau Claire does ordain as follows:

SECTION 1. That Chapter 2.95 of the code be created to read:

Chapter 2.95

LIVING WAGE

Sections:

x 1		
15	<u>2.95.001</u>	Policy.
16	2.95.005	Definitions.
17	2.95.010	Standards Requirement
18	2.95.020	Contracting Requirements.
19	2.95.030	Maintenance and Monitoring of Records.
20	$\overline{2.95.040}$	Severability and Savings.
19	2.95.030	

- 2.95.001 Policy. It shall be the policy of the County that certain contractors, subcontractors, lessees and recipients of financial assistance doing business with the County shall be subject to the requirements of this chapter. This living wage ordinance shall apply to all contractors, subcontractors, and recipients of financial assistance as defined herein party to an agreement covered under this chapter with any County unit, division, office, department, or subunit thereof, and County quasi-public entity including:
- A. A service contract as defined in 2.95.005 A. or an agreement to provide personal care and supportive home care to persons with disabilities or the frail elderly provided by agencies that exclusively contract with the County, involving an amount greater than or equal to \$30,000; and,
- B. A lease agreement involving the County funding or a public asset involving an amount greater than or equal to \$30,000; and
- C. A concession agreement involving an amount greater than or equal to \$30,000; and.
- D. Economic development financial assistance involving an amount of financial assistance from the County greater than or equal to \$1,000,000.

<u>2.95.005 Definitions</u>. For all agreements covered under this chapter, the following definitions shall apply:

- A. Service contract means an agreement between the County or related entity and another party that provides a set of services, primarily related to staff services including, but not limited to, housekeeping, security, landscaping, maintenance, clerical services, food services, and other non-professional services, as well as personal care, or supportive home care provided to persons with disabilities or the frail elderly by a preferred provider.
 - 1. Service contracts do not include:
 - a. Purchase of goods or commodities or its delivery.
 - b. Equipment lease and maintenance.

Professional services contracts. c. 1 Contracts with any school district, municipality, or any other 2 d. 3 governmental unit. Contracts in which State or Federal funder has a prevailing wage e. 4 5 requirement. Concession agreement means an agreement between the County or related entity 6 and another party to allow the organization the exclusive or semi-exclusive right to operate a 7 particular enterprise usually making use of some resource of the County or related entity 8 requiring payment to the County or related entity fees, rent, or percentage of revenues derived 9 from the particular enterprise. 10 Lease means an agreement between the County or related entity as lessor and C. 11 another party as lessee to provide exclusive use of real property, a particular asset or resource in 12 exchange for rental payments or a fee, and which involves financial assistance consistent with 13 Wis. Stat. ch. 104.001(3). The following leases are exempted: 14 Cultural institutions: Leases with institutions including the Friends of 15 Beaver Creek Reserve and any other cultural organization that receives contributions from 16 17 County. Nonprofit: Leases with nonprofit corporations, unless the nonprofit 18 corporation passes through to a for-profit entity an amount greater than or equal to \$1,000,000, in 19 which case the for-profit entity shall be subject to this chapter as a subcontractor as in 2.95.010 20 21 A.2. Other local units of government: Leases with any school district, 3. 22 municipality or any other governmental or quasigovernmental unit. 23 Economic development financial assistance means any form of assistance, 24 consistent with Wis. Stat. ch. 104.001(3), of an amount greater than or equal to \$1,000,000, 25 provided to a recipient directly by the County in the form of loan rates below those 26 commercially available, loan forgiveness or guarantees, bond financing or forgiveness, sales or 27 leases of land or real property or other assets for an amount below fair market value, or grants of 28 land or real property, or other valuable consideration, or any other assets provided to develop 29 real property, to foster economic development or to create or retain jobs or for other similar 30 purposes which inure to the benefit of the recipient. The following are exempted: 31 Nonprofit corporations: Economic development financial assistance 32 provided to nonprofit corporations, unless the nonprofit corporation passes through to a for-profit 33 entity an amount greater than or equal to \$1,000,000, in which case the for-profit entity shall be 34 subject to this chapter as a subcontractor as in 2.95.010 A.2. 35 Cultural institutions: Economic development financial assistance to the 36 Friends of Beaver Creek Reserve, any other cultural organization that receives contributions 37 from County. 38 Other units of government: Economic development financial assistance . 39 3. provided to any school district, municipality or any other governmental or quasi-governmental 40 unit. 41 Living wage means a minimum hourly wage rate equal to the following 42 E. percentage levels of the poverty income level set forth annually by the U.S. Department of 43 Health and Human Services for a family of four (4), divided by 2,080 hours: 44 110%, as of January 1, 2017 1. 45 115%, as of January 1, 2018 2. 46 120%, as of January 1, 2019 3. 47 125%, as of January 1, 2020 4. 48

130%, as of January 1, 2021

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Volunteers receiving stipends; and

Interns: and.

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development project; and,

f.

g.

h.

Employees not working in a financially assisted economic

Any other category of employee excluded under Wis. Stat. ch. 104.

- Employees of a contractor, subcontractor, concessionaire or i. 1 recipient of financial assistance otherwise covered under this chapter where the employer 2 otherwise subject to the provisions of this chapter employs no more than 20 employees and 3 where the employer otherwise subject to the provisions of this chapter is not an affiliate or 4 subsidiary of another business entity dominant in its field of operation. 5 Employees of a member who receives personal care and supportive 6 home care through a self-directed service program model in the County. 7 The requirements of this section may be modified or waived as regards 2. 8 employees who are covered by a collective bargaining agreement between the employer and a 9 bona fide union, where the parties to such collective bargaining agreement expressly specify 10 their intent in the agreement. 11 12 2.95.020 Contracting Requirements. 13 Department heads or their designee shall include requirements for compliance 14 with this chapter in: 15 Every bid, request for proposal, or request for qualifications for services, 16 leases, concessions or economic development financial assistance covered under this chapter, 17 All new service, lease, and concession agreements, and all new 18 agreements involving financial assistance; and, 19 All renewals or amendments of agreements for services, leases, 20 concessions, or economic development financial assistance covered under this chapter after the 21 effective date of this ordinance. 22 Contractors, subcontractors, and recipients of economic development financial 23 assistance must submit to the department a notarized affidavit certifying that they will comply 24 with the requirements of this chapter prior to contract or subcontract award or receipt of any 25 financial assistance. 26 C. 27 requirements of this chapter to reduce the wages of employees. 28 29
 - Contractors, subcontractors and recipients of financial assistance shall not use the
 - County reserves the right to inspect and audit any payroll records of any contractor or subcontractor or recipient of financial assistance for which this chapter applies, for any reason and at any time.
 - 2.95.030 Maintenance and Monitoring of Records. The Purchasing Department will maintain all records required by this chapter. The Purchasing Department will:

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- Retain a log of all contracts, noting which contracts are covered by this chapter. Α.
- Retain notarized affidavits from all contractors subject to the provisions of this В. chapter that they understand and will comply with its provisions.
- Retain a one-page document, filled out annually by all contractors subject to the provisions of this chapter, asserting that they remain in compliance with the provisions of this chapter and providing the required wage range information.
- 2.95.040 Severability and Savings. If any provision of this chapter or application thereof is judged invalid, the invalidity shall not affect other provisions or application of the chapter which can be given effect without the invalid provisions or application, and to this end the provisions of this chapter are declared severable.
- 2.95.050 Waiver by County Board/Rights of Enforcement. The County recognizes that from time to time it may be in the County's best interest to enter into contracts, leases or other agreements, including agreements involving financial assistance, which have been negotiated,

1	bid for, or otherwise entered into in a manner	which is not in strict conformity with the terms of
2	this ordinance. Upon adoption or ratification of	of any such contract, lease or other agreement by
3	the county board [through a vote carrying two	thirds of all seats on the county board,] any such
4	nonconformity shall be deemed to have been v	vaived by the County.
5		
6	This ordinance shall not be construed to create	e any right or rights of enforcement in any person
7	seeking to do business with the County and co	mpliance with the terms of the ordinance shall res
8	solely with County.	
9		
10	ADOPTED:	
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21	KD7/-i-	
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24	Dated this day of	2016
25 26 27 28	Dated this day of	, 2010.
$\tilde{2}\dot{8}$	ORDINANCE/16-17/006	

EAU CLAIRE COUNTY BOARD OF SUPERVISORS

AMENDMENT NO. 1

TO FILE NO. 16-17/006

OFFERED BY NICK SMIAR

AMEND THE ORDINANCE, AMENDMENT AS FOLLOWS:

On page 2, lines 45-49, strike

- "1. 110%, as of January 1, 2017
- 2. 115%, as of January 1, 2018
- 3. 120%, as of January 1, 2019
- 4. 125%, as of January 1, 2020
- 5. 130%, as of January 1, 2021",

insert

- "1. 100%, as of January 1, 2017
- 2. 103.75%, as of January 1, 2018
- 3. 107.5%, as of January 1, 2019
- 4. 111.25%, as of January 1, 2020
- 5. 115%, as of January 1, 2021."

Nick Smiar, Supervisor District 15

KRZ/yk

Ordinance/16-17/006 Amendment #1

EC County Living Wage Analysis Poverty Scale 100%-115%
DRAFT ONLY

)7	2016	2(2017	20	2018	2(2019	20	2020	73(2021
		Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual
-	EC County-Grade A, Step 1	\$ 13.26	\$ 27,581.	\$ 13.53	\$ 28,132	\$ 13.80	\$ 28,695	\$ 14.07	\$ 29,269	\$ 14.35	\$ 29,854	\$ 14.64	\$.30,451
7	EC County-Grade B, Step 1	\$ 13.92	\$ 28,954	\$ 14.20	\$ 29,533	\$ 14.48	\$ 30,123	\$ 14.77	\$ 30,726.	\$ 15.07	\$ 31,340	\$ 15.37	\$ 31,967
m	EC County-Grade C, Step 1	\$ 14.61	\$ 30,389	\$ 14.90	\$ 30,997	\$ 15.20	\$ 31,617	\$ 15.50	\$ 32,249	\$ 15.81	\$ 32,894	\$ 16.13	\$ 33,552
4	EC County-Grade D, Step 1	\$ 15.35	\$ 31,928	\$ 15.66	\$ 32,567	\$ 15.97	\$ 33,218	\$ 16.29	\$ 33,882	\$ 16.62	\$ 34,560	\$ 16.95	\$ 35,251
. 9	Poverty Level 10 yr avg Increase		\$ 24,300		\$ 24,822		\$ 25,356		\$ 25,901		\$ 26,458		\$ 27,027
1	Poverty Level 5 yr avg Increase		\$ 24,300		\$ 24,724		\$ 25,155		\$ 25,594		\$ 26,041		\$ 26,495
~ 7													
6													
10	Proposed Eau Claire County	10 yr avg	•	100%	\$ 24,822	103.75%	\$ 26,307	%5.701	\$ 27,844	111.25%	\$ 29,435	115%	\$ 31,081
11	Minimum Poverty Standard	5 yr avg			\$ 24,724		\$ 26,099		\$ 27,514		\$ 28,971		\$ 30,470
. 21			•										
13	Comparison w Pay Grade A	10 yr avg			\$ 3,310		\$ 2,388		\$ 1,425		\$ 420		\$ (630)
14		5 yr avg			\$ 3,408		\$ 2,596		\$ 1,755		\$ 884		\$ (18)
16	Comparison w Pay Grade B	10 yr avg			\$ 4,710		\$ 3,816		\$ 2,882		\$ 1,906		\$ 886
17		5 yr avg			\$ 4,809		\$ 4,025		\$ 3,212		\$ 2,370		\$ 1,497
19	Comparison w Pay Grade C	10 yr avg			\$ 6,174		\$ 5,310		\$ 4,405		\$ 3,459		\$ 2,471
20		5 yr avg			\$ 6,273		\$ 5,518		\$ 4,735		.\$ 3,923		\$ 3,082
77	Comparison w Pay Grade D	10 yr avg			\$ 7,744		\$ 6,911		\$ 6,038		\$ 5,125		\$ 4,170
23		5 yr avg			\$ 7,843		\$ 7,119	•	\$ 6,368		\$ 5,589		\$ 4,781
24													

25 Assumptions for Projections Above: 26 Est annual-County wage increase
 27: 10 Yr Avg Annual Poverty Increase
 28 5 Yr Avg Annual Poverty Increase

Additional Information/Explanation:

2.00% 2.15% 1.74%



April 29, 2016

David P. Mortimer, M.Div. Supervisor, District 16 Eau Claire County Board david.mortimer@co.eau-claire.wi.us

David:

Thank you for your correspondence, and for reaching out to LSS to determine the potential impact that the proposed Living Wage legislation would have on our organization.

Generally, I am concerned that the legislation, as proposed, could result in considerable economic hardship for LSS. I do understand the need to update the minimum wage, and agree that every individual deserves a fair living wage. That is why LSS already took steps and set an internal minimum wage of \$10.00 / hour last year, and increased that amount to \$10.15/ hour this year. However, rapidly increasing the minimum wage, in addition to annually updating it, will have a significant impact on the labor costs for my organization; for those directly impacted by the increased minimum wage and the upward compression that would be created. I am specifically concerned because LSS is a non-profit employer.

The non-profit (and specifically human services) sector has historically not been a wage leader. Not because of a lack of a desire to do so, but because of the reality of funding and revenue streams. The rates that we pay our employees are directly tied to the funding that we receive — mostly from government entities, and many times contractually outlined. These contracts are often locked into place for multiple years. Such a rapid change to the minimum wage without a corresponding change to funding will be a significant strain for our organization.

LSS provides vital services to communities across Wisconsin and Upper Michigan, and specifically in Eau Claire County. We serve babies and children with special needs, persons with disabilities, families in crisis, the frail elderly, the homeless and countless others. Such a rapid change to the minimum wage may impact our ability to retain staff, leaving a void in services for these populations.

If this legislation were to pass as proposed, we would estimate the financial impact in Eau Claire County alone to be about \$30,000. With several Counties considering similar moves, the losses for LSS could mount quickly. As an organization that struggles to break even every year, this could be potentially devastating to our organization.

While I certainly appreciate the need to update a minimum wage that has been overlooked for far too long, I would implore the County to consider the unique environment that non-profits operate in when establishing new regulations / timelines.

Regards,

Dave

David J. Gromacki Chief Operating Officer Lutheran Social Services of WI & Upper MI, Inc.

Action Required

Meeting Date: 6/27/16	х	Info	rmation-l	Discussion
Agenda Item No. 7		Dire	ection to S	Staff
Department: Human Services		App	oroval-De	nial
Subject: Review of April 2016 Financial		Rec	guires Re	commendation to:
Statements including Alternate Care report -			County	Board
Jeff Koenig			Other:	Com on Human Resources
			Form:	Ordinance
			2 - 2 - 3 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5	Resolution
				Report
			Other A	ction:

Enclosed please find the April Financial statements including the Alternate Care report for your review and discussion.

Eau Claire County Department of Human Services Expenditures by Programs as Budgeted For the Three Months Ending April 30, 2016

						VTD Budget
				YTD Actual	Adj To	Variance
Line		Budget	YTD Budget	Expenses	1/9	Under (Over)
Nos Program Number and Description		1/1/2016	4/30/2016	4/30/2016	4/30/2016	4/30/2016
2 1 Community Care & Treatment of	Contracted Services	2,194,190	731,397	777,320	1.	(45,923)
3 Children who are Abused or Neglected	Provide	2,076,361	692,120	586,509	55,818	49,793
4	Overhead	80,808	26,936	19,213	6,953	770
	Subtotal	4,351,359	1,450,453	1,383,042	62,771	4,640
7 2 Community Care & Treatment of Adults	ts Contracted Services	2,786,516	928,839	1,003,103		(74,265)
8 & Children with Mental Illness	Provided Services	2,673,942	891,314	765,696	73,728	51,889
o,	· Overhead	100,490	33,497	23,893	8,646	958
10	Subtotal	5,560,948	1,853,649	1,792,692	82,374	(21,417)
3 Community Care and Treatment of D	ev Contracted Services	938,332	312,777	305,989	t	6,789
13 Disabled or Delayed	Provided Services	743,062	247,687	204,288	19,727	23,672
14	Overhead	28,087	9,362	6,678	2,417	268
15	Subtotal	1,709,481	569,827	516,955	22,144	30,729
16 17 4 Community Care and Treatment of	Contracted Services	437 496	145 832	265 169	ı	(119 337)
18 Youth Offenders	Provided Services	1.186.885	395,678	355 345	30.361	6 9 9 7 7
	Overhead	46,469	15,490	11,049	3,998	443
20 .	Subtotal	1,670,850	936'935	631,563	34,359	(108,972)
22 5 Alcohol and Other Drug Abuse	Contracted Services	499,598	166,533	77,749	i	88,783
	Provided Services	487,433	162,478	140,752	12,807	8,918
24	Overhead	17,977	5,992	4,274	1,547	171
25 26	Subtotal	1,005,008	335,003	222,775	14,354	97,873
27 6 Protection of Vulnerable Adults	Contracted Services	140,005	46,668	54,266	ı	(2,598)
28 29	Provided Services Overhead	600,510	200,170	174,765	17,615	7,791
30	Subtotal	762,648	254,216	234,294	19,519	404

Eau Claire County Department of Human Services Expenditures by Programs as Budgeted For the Three Months Ending April 30, 2016

							VIO 0.14	
				٠	YTD Actual	Adj To	Variance	
Line			Budget	YTD Budget	Expenses	G/L	Under (Over)	
Nos Pr	Nos Program Number and Description		1/1/2016	4/30/2016	4/30/2016	4/30/2016	4/30/2016	
31								
32 7	7 Financial and Economic Assistance	Contracted Services	156,876	52,292	53,010	1	(718)	
33		Provided Services	3,215,958	1,071,986	972,009	90,042	9,934	
34		Overhead	139,967	46,656	33,279	12,043	1,334	
35		Subtotal	3,512,801	1,170,934	1,058,298	102,085	10,551	
36								
37 8	8 Resource Development, Certification &	Contracted Services	ı	•		1	•	
38	Development	Provided Services	117,252	39,084	32,075	2,675	4,334	
39		Overhead	4,666	1,555	1,109	401	44	
40	•	Subtotal	121,918	40,639	33,184	3,076	4,378	
41								
42 5	9 Institutional Care of Children, Youth &	Contracted Services	2,487,762	829,254	645,844	69,230	114,180	
43	Adults	Provided Services	1	1	1	ı	ť	
4	_	Overhead	•		ι	ı	•	
45		Subtotal	2,487,762	829,254	645,844	69,230	114,180	-
46								
47 10	10 Fraud Investigation and Recovery	Contracted Services	1	•		1	1	
48		Provided Services	182,529	. 60,843	31,019	4,268	25,556	
49	•	Overhead	7,465	2,488	1,775	642	71	
20		Subtotal	189,994	63,331	32,794	4,911	25,627	
52 S [SUBTOTAL FOR PROGRAM-SPECIFIC		21,372,769	7,124,256	6,551,441	414,823	157,992	157,992
53								
54						1		
22	BCA Payback		1,139,854	379,951	94,988	379,951	(94,988)	I ,
26	IM Consortia Payments		t	ι	972,834	ı	(972,834)	I
۶۶ آ								
28	GRAND TOTAL FOR PROGRAMS		22,512,623	7,504,208	7,619,263	794,775	(068,606)	157,992
53								
3								

Eau Claire County Department of Human Services Expenditures by Programs as Budgeted For the Three Months Ending April 30, 2016

				YTD Actual	Adj To	Variance	
Line		Budget	YTD Budget	Expenses	9/1	Under (Over)	
Nos Program Number and Description		1/1/2016	4/30/2016	4/30/2016	4/30/2016	4/30/2016	
62 Totals by Budget Category	Contracted Services	9,640,775	3,213,592	3,182,450	69,230	(38,088)	(38,088)
63	Provided Services	11,283,932	3,761,311	3,262,458	307,043	191,810	191,810
	Overhead	448,062	149,354	106,532	38,551	4,270	4,270
65							
99	BCA Payback	1,139,854	379,951	94,988	379,951	(94,988)	T .
29	IM Consortia Payments	t	•	972,834	r ((972,834)	ţ
89							
69 GRAND TOTAL FOR BUDGET CATEGORIES	ES	22,512,623	7,504,208	7,619,263	794,775	(068,830)	157,992

Eau Claire County DEPARTMENT OF HUMAN SERVICES

721 Oxford Avenue, PO Box 840
Eau Claire WI 54702-0840
(715) 831-5700 • Fax (715) 831-5658
www.co.eau-claire.wi.us
Diane Cable, Director

ALTERNATE CARE REPORT For the Four Months Ending April 30th, 2016 Date Prepared 05/31/2016

<u>Level of Care</u>	Number of New Placements Apr-16	Number of Clients <u>Apr-16</u>	Number of Days <u>Apr-16</u>	Number of New Placements <u>YTD</u>	Number of Clients YTD	Number of Days YTD	Average Cost <u>per day</u> *not adjusted for revenue
Foster Care	4	86	2,193	24	100	8,833	\$36
Therapeutic Foster Care	1	20	541	4	23	2,210	\$189
Group Home	0	3	82	3	5.	325	\$221
Residential Care Center	5	12	211	9	15	756	\$499
Corrections:							#210
Corrections-Institution	0	5	150	0	5	392	\$318
Corrective Group Home	0	0	0	0	0	0	
180 Day Program	0	0	0	0	1	7.	\$150
Corrections AfterCare	0	0	0	0	1	9	\$0
Corrective Sanctions	0	0	0	0	1	28	\$0
Correction Res. Care Ctr.	0	0	0	0	0	0	
Corrections TFC*	0	0	0	0	0	0	\$0
Corrections SPRITE	0	0	0	0	0	0	\$0
TOTAL	10	126	3,177	40	151	12,560	

<u>Level of Care</u>	Adjusted <u>Budget</u>	YTD Expense	Percent <u>Used</u>	Revenue Budget	YTD <u>Revenue</u>	Percent <u>Collected</u>	Projected Annualized Net Expense
Foster Care	850,100	318,482	37.46%	89,500	31,175	34.83%	\$861,920
Therapeutic Foster Care	862,550	418,564	48.53%	25,700	8,327	32.40%	\$1,230,711
Group Home	50,333	71,859	142.77%	8,000	329	4.11%	\$214,590
Residential Care Center	1,610,288	376,979	23.41%	20,700	9,231	44.59%	\$1,103,245
Corrections:							
Corrections-Institution	\$130,000	124,784			•		
Corrections AfterCare							
180 Day Program	\$120,692	1,050		\$5,000	\$152	3.04%	
Corrective Group Home		-					
Corrective Sanctions		-					
Correction Res. Care Ctr.		-		•			
Corrections TFC*		. \$0					
Corrections SPRITE		\$0					#277 046
Corrections Totals:	250,692	125,834	50.19%	5,000	152		\$377,046
TOTAL	3,623,963	1,311,718	36.20%	148,900	49,214	33.05%	\$3,787,513

 Net Budget
 Net Estimated Year End Estimate

 \$3,475,063
 \$3,787,513
 (\$312,450)

At current usage DHS estimated alternate care spending for 2016 to be:

*TFC = Therapeutic Foster Care

Percentage of Yr. through 04/30/2016

33.33%

Eau Claire County Departartment of Human Services Statement of Revenues and Expenditures For the Four Months Ending April 30, 2016

	Original	YTD Actual Transactions	Current Month Transactions	Net YTD Budget	Net Variance YTD Budget - Adjustments to YTD General Transactions Ledger		Adjusted net Variance Under (Over) Budget	Adjusted net Variance Under (Over) Budget Without IM
Expense Overhead Personnel Services & Supplies Contracted BCA Pavback	448,062 10,993,125 290,807 9,510,775 1.139,854	106,532 3,159,593 102,865 3,057,666	24,580 1,095,783 24,143 806,805	149,354 3,664,375 96,936 3,170,258 379,951	42,822 504,782 (5,930) 112,592 284,964	38,551 307,043 69,230 379,951	4,270 197,740 (5,930) 43,363	4,270 197,740 (5,930) 43,363 0
IM Conosrtia Payments Juvenile Corrections	130,000	972,834 124,784	499,576	43,333	(972,834) (81,451)	6.76 ₁ , 1	(81,451)	- (81,451)
Total	22,512,623	7,619,263	2,450,886	7,504,208	(115,055)	794,775	(814,842)	157,992
Revenue Levy	8,033,538	1	ı	2,677,846	2,677,846	(2,677,846)	1	ı
State/Federal	12,303,378	2,289,454	1,124,824	4,101,126	1,811,672	(1,555,465)	256,207 76,071	256,207 76,071
Energy Assistance	165,144	24,058	24,058	55,048	30,990	(32,998)	(2,008)	(2,008)
IDP Charges & Fees ·	130,000° 266.656	34,743 100.713	14,150 36.126	43,333 88,885	8,591 (11,827)		.8,591 (11,827)	8,591 (11,827)
Other IM Conosrtia Revenue	295,700	66,535	16,511	98,567	32,031	(23,575)	8,456	8,456
Total	. 22,512,623	2,515,503	1,215,670	7,504,208	4,988,705	(3,680,382)	1,308,323	335,489

Excess (Deficiency) of Revenue over Expenditures

Children's Institution for Mental Disease and Developmentally Disabled Center Expenses and Revenues Adult Mental Health Residential and Institutional Expenses and Revenues Eau Claire County Department of Human Services For the Four Months Ending April 30, 2016

Standard Program Categories	Expense Annual Budget	YTD 4/30/2016 Expense Budget	YTD 4/30/2016 Actual Expenses	YTD 4/30/2016 Expense Budget Variance Under (Over)	Revenue Annual Budget	YTD 4/30/2016 Revenue Budget	YTD 4/30/2016 Actual Revenue	YTD 4/30/2016 Revenue Budget Variance Under (Over)
Adult Family Homes	384,600	128,200	95,600	32,600	13,805	4,602	6,274	(1,672)
Community Based Care/Treatment Center	954,934	318,311	410,625	(92,314)	53,143	17,714	25,214	(7,500)
Developmentally Disabled Center/Nursing Home	ı	ı	3,200	(3,200)	. 1	ı	ı	· · · · · · · · · · · · · · · · · · ·
Institutions for Mental Disease, aka, Winnebago Health Institution and Trempealeau County Health Care Center ***	551,782	183,927	202,281	(18,354)	1	· · · · · · · · · · · · · · · · · · ·	11,334	(11,334)
Supportive Home Care Totals	146,033	48,678 679,116	41,331	7,347 (73,921)	-66,948	22,316	42,822	(20,506)
Adult Programs/Excess (deficiency) of revenue over rexpenditures	(53,415)	- Land						
Childrens Institution for Mental Disease Expenses and Revenues***	75,000	25,000	136,600	(111,600)	ı		131,727	(131,727)
Developmentally Disabled Center/Nursing Home	ı	ı	16,440	(16,440)	ı	. 1	-	1
	75,000	25,000	153,040	(128,040)	1	•	131,727	(131,727)
Children's Program Excess (deficiency) of revenue over the								

*** Winnebago Health Institute performs collection activities. This report reflects the expense and revenue; however we do not receive the revenue, we are charged the net expense.

Action Required

	Info	rmation-D	Discussion
	Dire	ction to S	Staff
х	App	roval-Dei	nial
	Rec	uires Red	commendation to:
		County	Board
Other: Com on Hu		Com on Human Resources	
		Form:	Ordinance
			Resolution
*			Report
		Other A	ction:
	A COLUMN TO SERVICE TO	Dire x App Rec	Requires Recounty Other: Form:

- Presentation of new DHS Organizational Structure proposal

2017 Budget

- -Review and approval of the DHS Program Prioritization list
- -Review and approval of the DHS 2017 Capital Budget
- -Discussion of future Human Services Board meetings in Aug & September (Please bring your calendars.)
- -Update on Comprehensive Community Services (CCS) program

Future Agenda items:

- -Children's Mental Health Summit Save the Date November 9 at Florian Gardens
- -Statistics on homeless children in Eau Claire County
- -Rural Impact County Challenge initiative

Department of Human Services Program Prioritization List 2017

DHS Priority

Program Description

1

2

3

Community Care & Treatment of Children who are abused or neglected including Alternate Care licensing

Child Protective Services (CPS) is a specialized field of the Child Welfare System. CPS intervention is warranted whenever there is a report that a child may be unsafe, abused or neglected, or be at risk of abuse or neglect. The purpose of the CPS system is to identify and improve family conditions that make children unsafe or place them at risk for abuse or neglect.

Treatment of Adults & Children with Mental Illness

Case management and treatment programs serving both adults and children with a primary diagnosis of mental illness aimed at reducing symptoms and maximizing community, educational and vocational participation. Includes: CSP, CST Program, Medication Management, Crisis Mental Health, Mental Health Court, Intensive Case Management.

Community Care & Treatment of Children who are Developmentally Disabled (DD) or Developmentally Delayed

This program area includes case management and direct services to children who are developmentally disabled or developmentally delayed. Services include the Birth to Three Program, the Family Support Program, and Children's Long Term Support Medical Assistance Waivers.

4 Residential & Community Care & Treatment of Youth Offenders

Mandated services for youth offenders as defined under the Juvenile Justice Code (Chapter 938). The legislative intent is to promote a juvenile justice system capable of dealing with the problem of juvenile delinquency, a system which will protect the community, impose accountability for violations of law and equip juvenile offenders with the needed competencies to live responsibly and productively in the community.

This program area provides a continuum of services to youth and their families, ranging from informal case management interventions to commitment to the Wisconsin Department of Corrections (DOC). Social Work interventions are at the core of this work, simultaneously ensuring community safety, and accountability and rehabilitation for youth & their families. The youth served within this program area are experiencing critical bio-psycho-social developmental phases requiring individualized assessment, case planning and dispositional interventions with a variety of community based service options.

The Coordinated Services Team Programs are intensive community based interventions available to youth and families experiencing delinquency episodes when more traditional case management interventions have not yielded productive outcomes.

Community Care & Treatment of Adults & Children with Alcohol and Other Drug Abuse Problems

This program provides information and referral, education, prevention, assessment, early intervention and treatment services for adults, youth and families where there is a primary alcohol and other drug abuse (AODA) problem. The program consists of three areas of focus: AODA Case Management, Adult Drug Court, and AIM Court.

5

6

7

Protection of Vulnerable Adults who are at Risk for Abuse, Neglect or Exploitation including certification of Adult Family Homes

Under the scope of Wisconsin Statutes Chapter 55 (Protective Services System) and Wisconsin Statutes Chapter 46.90 (Elder Abuse Reporting System), DHS is the lead agency for Adult Protective Services in Eau Claire County. This includes our designation as the county's "Adult At Risk" agency. In this program area we provide services to ensure the protection of vulnerable populations, enabling them to live in the least restrictive setting consistent with their needs.

<u>Financial & Economic Assistance, Fraud Investigation & Recovery, Resource Development & Certification</u>

The Economic Support Unit provides eligible Great Rivers Income Maintenance Consortium residents (Barron, Burnett, Chippewa, Douglas, Dunn, Eau Claire, Pierce, Polk, St. Croix, Washburn) access to health care, food, childcare, and home energy and heating resources through public programs including Medical Assistance (including BadgerCare Plus, Family Planning Waiver, Community Waiver, Institutional, and Medicare Beneficiary Programs) Food Share (SNAP) and Wisconsin Home Energy Program.

Will be Reviewed & approved at the June 27, 2016 Human Services Board meeting.

		Eau Claire Coun	ire Co	T S	apital	Capital Improvement Project	vemen	t Proje	ct			And the control of th
PROJECT:	PROJECT: Standing Workstations	kstations			EPARTMENT	DEPARTMENT: Human Services		MANAGER: Diane Cable	Diane Cable			
PROJECT DESCRIPTION:											- - - - - - -	
We are requesting the purchase of standing workstations for our staff. According to the American Medical Association, they want employers to recognize the potential risks of prolonged sitting such as increased risk of obesity, diabetes, cardiovascular disease and cancer. Their recommendation is a workstation where an employee can sit or stand. It also has been documented that by standing some of your workday it improves productivity due to increased bloodflow and morale. In various other studies standing workstations were also proven to increase a person's energy level. We have 40 positions within the Human Services Department whose work is sedentary and would greatly benefit from having a standing workstation.	We are reque risks of prolon can sit or stan studies standis sedentary ano	We are requesting the purchase of standing worl risks of prolonged sitting such as increased risk can sit or stand. It also has been documented th studies standing workstations were also proven t sedentary and would greatly benefit from having	nase of standii sh as increase been docume s were also pu benetit from t	ng workstation of risk of obes nted that by s roven to incre having a stance	kstations for our staff. As obesity, diabetes, car at by standing some of o increase a person's e a standing workstation.	We are requesting the purchase of standing workstations for our staff. According to the American Medical Association, they want employers to recognize the potential risks of prolonged sitting such as increased risk of obesity, diabetes, cardiovascular disease and cancer. Their recommendation is a workstation where an employee can sit or stand. It also has been documented that by standing some of your workday it improves productivity due to increased bloodflow and morale. In various othe studies standing workstations were also proven to increase a person's energy level. We have 40 positions within the Human Services Department whose work is sedentary and would greatly benefit from having a standing workstation.	the American disease and c sy it improves We have 40	Medical Ass cancer. Thei productivity positions with	ociation, they recommends due to increas in the Humar	want employ ation is a work sed bloodflow 1 Services De	ers to recognize station where a and morale. In partment whose	the potential n employee various other work is
						CHE	CHECK ONLY ONE				CHECK ONLY ONE	
	•					Mandatory ir	Mandatory in year proposed	pa	Maintenance	Jce		
	. 0	9				Mandatory w	Mandatory within 5 years		New Facili	New Facility or Service		
LOCATION	LOCATION: Human Services	ses			I	Optional - Saves Money	ves Money		Replacement	ent		
					<u> ^ </u> _	X Optional - Improves service level	Optional - Improves service lev Ontional - Reduces overall risk	e level risk				
ALTERNATIVES CONSIDERED.						2						and the state of t
ONGOING OPERATION EXPENSES:												
PREVIOUS ACTIONS:	::										e en	
DESCR	DESCRIPTION OF EXPENSE:	PENSE:			AMOUNT		REVER	NUE - LIST EA	REVENUE - LIST EACH FUNDING SOURCE	SOURCE		AMOUNT
Standing workstations - 40 reguested at \$395 a piece	# \$395 a piece				\$15,800							
Stationing Workstations - 40 requested a	i asso a piece				000,010							
			ַ	TOTAL COST	\$15,800					Abhannanananananan	IOIAL KEVENUE	UE \$0
				CAPIT	CAPITAL BUDGET SUMMARY	UMMARY						
	PRIOR	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	TOTAL
EXPENDITURE BUDGET												Š
REVENUE BUDGET	F											\$0
NET COUNTY COST / YEAR	R \$0	0\$	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0\$	7

PROJECT: Remodeling to create office cubicles/workstations DEPARTME PROJECT DESCRIPTION: Our proposal is to create 10 cubicles/workstations at Human Ser data wiring; paneling, work surface, chair and phone. Currently we have no space in which to house the new staff. The address the space needs for program and Department operations.	PROJECT: Remodeling to create office cubicles/workstation . Our proposal is to create 10 cubicles/workstation	and a state of the state of		PARTMENT:			MANAGER: Diane Cable	ane Cable	irleAworkstatic		
PROJECT DESCRIPTION: data will data	proposal is to create	e cubicies/works			DEPARTMENT: Human Services				irle/workstatic		
ANALYSIS OF NEED: address	iring; paneling, work	10 cubicles/wor surface, chair a	kstations at Hu nd phone.	ıman Service	at Human Services to accommodate additional staff. The cost of the cubicle/workstation includes electrical and	late additional	staff. The c	ost of the cub		nn includes ele	ctrical and
	Currently we have no space in which to house the new staff. The Department was certified for the Comprehensive Community Services program This request is to address the space needs for program and Department operations.	ace in which to h	nouse the new Department op	staff. The D erations.	epartment was	certified for the	e Compreher	sive Commu.	nity Services _F	orogram This r	equest is to
					СНЕС	CHECK ONLY ONE			CHECK	CHECK ONLY ONE	
					Mandatory in	Mandatory in year proposed		Maintenance	95		
	300				Mandatory within 5 years	thin 5 years		New Facility or Service	y or Service		
LOCATION: Human services	1 Services				Optional - Saves Money	es Money		Replacement	nt		
				<u> ~ _</u>	X Optional - Improves service level Optional - Reduces overall risk	Optional - Improves service lev Optional - Reduces overall risk	level sk				
ALTERNATIVES CONSIDERED:											
ONGOING OPERATION EXPENSES: n/a											
PREVIOUS ACTIONS:											
DESCRIPTION OF EXPENSE:	OF EXPENSE:		_	AMOUNT		REVENU	JE - LIST EAC	REVENUE - LIST EACH FUNDING SOURCE	OURCE		AMOUNT
Creating 10 workstations/cubicles - at \$4000 each	ıch			\$40,000							
Carpeting of Room 1076 - currently there is no carpeting and this room is made into cubicles	s room is made into cubicl	es		\$3,000							
										•	
		Ţ	TOTAL COST	\$43,000						TOTAL REVENUE	UE \$0
			CAPITA	CAPITAL BUDGET SUMMARY	UMMARY						
BAY AAA AAAA AAAAAAAAAAAAAAAAAAAAAAAAAA	PRIOR 2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	TOTAL
EXPENDITURE BUDGET											\$0
REVENUE BUDGET											0\$
NET COUNTY COST / YEAR	\$0 0\$	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

DHS BOARD REPORT PERSONNEL—RECRUITMENT 06/23/16

	POSITION	Vacant Since:	NOTES	NEOGOV #
1	Senior Social Worker	NEW	On hold	16-00015
2	Administrative Specialist 1	9/4/15	Reviewing applications	16-00044
3	SW	3/10/16	Continuous recruitment, reviewing applications	16-00032
4	SW	7/1/16	Continuous recruitment, reviewing applications	16-00045
5	SW	6/3/16	Continuous recruitment, reviewing applications	16-00042
6	CCS Program Supervisor	NEW	Reviewing applications	16-00054
7	CCS Services Facilitator	NEW	Reviewing applications	16-00051
8	Drug Court Coordinator/AODA Case Manager	6/8/16	Reviewing applications	16-00053
9	AODA Case Manager	7/8/16	Rec'd resignation	
10	Fiscal Services Manager	8/16/16	Rec'd resignation	