

UW-EXTENSION EDUCATION COMMITTEE

Wednesday, April 27, 2016

5:15 PM, Room 104

Location: Agriculture & Resource Center
227 1st Street W
Altoona WI 54720

AGENDA

1. Call to Order Call to Order by Chair Pro Tem
1. Election of Chair and Vice Chair
2. Appointment of Committee Clerk
3. Review / Approval of Committee Minutes / Discussion - Action
 - a. [March 16, 2016](#)
4. Review Bills / Discussion
 - a. [March 2016](#)
5. Public Input
6. Update on *nEXT Generation* Model and Hub Situation / Discussion – Action
7. Update on WACEC State Conference / Discussion
8. Update on Office Manager Position/Staffing Updates / Discussion
9. Wisconsin Nutrition Education Program Grant and Update / Discussion – Action
10. General Office Updates and Summer Calendars / Discussion
11. Budget Updates / Discussion
12. Scheduling of Future Meetings / Agenda Items
13. Adjourn

Post:

- Media
- Committee Members
- Extension Staff

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, (TDD) 839-4735 or by writing to the ADA Coordinator, Personnel Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703

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Wednesday, March 16, 2016

5:15 PM, Room 104

Location: Agriculture & Resource Center
227 1st Street W
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MINUTES

Members Present: Robin Leary, Colleen Bates, Tami Schraufnagel

Members Absent: Paul Reck and Doug Kranig

Others: Erin LaFaive and Sara Novotny

Call to Order

Chair Leary called the meeting to order at 5:15 PM.

Review / Approval of Committee Minutes / February 16, 2016

Motion by Supervisor Bates to approve the minutes as distributed. Motion carried 3-0.

Review Bills / Discussion / February 2016

The bills were reviewed.

Public Input

No member of the public present.

Update on *nEXT Generation Model* / Discussion – Action

Supervisor Bates attended the Wisconsin Counties Association meeting, Chancellor Sandeen was present. The Chancellor noted no final plans were complete, and implementation of those plans wouldn't occur until 2017. County partners stressed importance of getting more input in decision. Sandeen noted many options will be available to counties. Supervisor Bates noted concerns about extended timeline, morale, and funding. She also noted benefits of UW-Extension, including local presence, leverage, and prevention.

Update on WACEC State Conference / Discussion

June 20-21, 2016 at the Jefferson Street Inn in Wausau. Board meeting will be first agenda item on the 20th; final agenda is still being drafted.

Update on Office Manager Position/Staffing Updates / Discussion

The Office Manager temporary position was posted at 29 hours per week through September. Erin and Sara will re-evaluate position needs in September.

Horticulture Educator Update

Erin is applying for an EPA grant. This grant includes a position for a sustainability coordinator. Will also support other educational events, including Eco Teams and Community Gardens. Grant is approximately \$91,000 with nearly \$68,000 towards the position. Twenty-five percent of the grant has to go to sub-grants, awarded by the grant holders, at a maximum of \$5,000/each. The match from the county will be in-kind, other groups will match with monetary values. The grant is due in April.

Scheduling of Future Meetings / Agenda Items

The next meeting is scheduled for April 20 at 5:15 PM. Agenda items to include WACEC update, nEXT Generation Model update, WNEP grant approval and office manager update.

Adjourn

Chair Leary adjourned the meeting at 5:53 PM.

March Bills

**UW - Extension Department
March 2016**

The following bills were sent to the Finance Department for payment.

Vendor	Amount	Description	100-21-	Accounts description
2016 Invoices				
Berg, Brook	\$ 64.26	regular travel - Feb.	56700-330-000	Extension account
BSI Print Shop	\$ 829.01	paretning newsletter printing	49300-000-000	Extension account
Chippewa Co. UWEX	\$ 25.00	farm books	56701-330-000	Extension account
Woodland Owners Associations	\$ 494.38	balance of 16 woodland owners conf	56700-330-000	Extension account
Novotny, Sara	\$ 23.49	regular travel - Feb.	56700-330-000	Extension account
Soil & Forage Analysis Lab	\$ 9.00	soil samples tests - March	56701-300-000	Extension account
EO Johnson	\$ 97.00	maintenance contract	56700-313-000	Extension account
Cartridge World	\$ 205.96	color cartridges	56700-313-000	Extension account
City of Eau Claire Utilities	\$ 105.00	Jeffers Rd Garden meter charge	56520-246-000	Garden account
Berg, Brook	\$ 94.86	regular travel - March	56700-330-000	Extension account
WI Dept. of Justice	\$ 7.00	background check fees	56701-300-000	Extension account
Novotny, Sara	\$ 62.22	regular travel - March	56700-330-000	Extension account
Board of Regents	\$ 65,324.00	133 contracted services	56700-200-000	Extension account
university Stout	\$ 1,839.62	facility use woodland asso. Conf.	5670-300-000	Extension account
WI Fairs Association	\$ 412.20	fair dues	56140-195-000	Fair account
TOTALS	\$ 69,593.00			

submitted EL 4/21/2016

Procurement card report
 Feb - March, 2016
 UWEX Eau Claire County

MARK HAGEDORN	**3892	**1277	2016/03/17	2016/03/21		\$92.05	CHULA VISTA RESORT
MARK HAGEDORN	**3892	**1277	2016/03/19	2016/03/21		\$140.00	UWEX REGISTRATION
			subtotal	232.05			
ERIN LAFAIVE	**6341		2016/02/25	2016/02/26		\$4.80	USPS 56017000733416751
ERIN LAFAIVE	**6341		2016/02/26	2016/02/29		\$129.00	UW BOTANY STORE
ERIN LAFAIVE	**6341		2016/02/26	2016/02/29		\$1,937.43	OLD HICKORY BUILDINGS LLC
ERIN LAFAIVE	**6341		2016/03/01	2016/03/02		\$19.86	DOWN TO EARTH LLC
ERIN LAFAIVE	**6341		2016/03/01	2016/03/02		\$15.06	FESTIVAL FOODS
ERIN LAFAIVE	**6341		2016/03/03	2016/03/04		\$739.04	UWEX COOPERATIVE EXT PUB
ERIN LAFAIVE	**6341		2016/03/09	2016/03/10		\$96.65	UWEX COOPERATIVE EXT PUB
			subtotal	2,941.84			
SARA NOVOTNY	**8656		2016/02/24	2016/02/25		\$8.40	WAL-MART #1669
DEPARTMENT TOTAL	3,381.02	\$					