

COUNTY OF EAU CLAIRE
Eau Claire, WI 54703
NOTICE OF PUBLIC MEETING

In accordance with the provisions of Chapter 297, State of Wisconsin, Laws of 1973, notice is hereby given of the following public meeting: The Human Services Board will meet on Monday, February 22, 2016 at 5 p.m. at 721 Oxford Avenue, Room 2064, Eau Claire WI 54703. Items of business to be discussed or acted upon at this meeting are listed below:

1. Call to Order by Colleen Bates, Chair
2. Introductions & Welcome to new DHS Director Diane Cable Page 2
3. Approval of the February 22, 2016 meeting agenda Page 3
4. Public Input Pages 4-5
5. Approval of January 25, 2016 Human Services Bd meeting minutes – Jackie Krumenauer Pages 6-8
6. Review of December (Period 12) Financial Statements including Alternate Care report – Jeff Koenig Page 9
7. Program Updates – Lincoln Hills and Copper Lake School – Tom Wirth Page 10
8. Director's Report – Diane Cable, DHS Director Page 11
 - Program Prioritization using Performance Management Outcome report by Human Services Board members & DHS staff training request
 - Legislative Updates
9. Personnel Update – Jackie Krumenauer Pages 12-13
10. Adjourn

Future Agenda items:

- Statistics on homeless children in Eau Claire County
- Annual Community Support Program (CSP) Update by Ron Hon
- Adult Protective Placement program Update
- Community Options Program (COP) Update

2016 Meetings: March 28, April 25, May 23, June 27, July 25, Aug 22
Sept 26, Oct 24, Nov 14, Dec 12

(Typically the fourth Monday of the month unless otherwise noted.)

This meeting shall be an OPEN session. Meeting notice posted this _____ day of _____, 2016,
at _____ a.m./p.m. by _____

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16	x	Information-Discussion	
Agenda Item No. 2		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Introductions & Welcome to new DHS		Requires Recommendation to:	
Director Diane Cable		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Diane Cable began with DHS on Monday, February 15, 2016.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16		Information-Discussion	
Agenda Item No. 3		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval of the February 22, 2016		Requires Recommendation to:	
Meeting agenda		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

We will approve today's agenda.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16	x	Information-Discussion	
Agenda Item No. 4		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Public Input		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Per Human Services Board meeting guidelines, we will receive input from the public at this time.

PUBLIC INPUT GUIDELINES

A period of public input shall be included at the regular meetings of the Board at which time the Board may receive information from the public subject to the Rules of General Application as adopted by the Board.

Rules of General Application

1. Time Limit – no speaker may speak more than five minutes. Time may be extended beyond the original five minutes for an additional three minutes by the consent of the majority of the Board;
2. Identification – each speaker should identify himself or herself by name and residence, tell the Board what item or items they wish to address, and proceed to address them;
3. Written testimony – during the public input time, any person may provide written material to the Board, provided they furnish sufficient copies so that there will be one for each Board member and one for the Department;
4. Subject matter – the topic or topics must be directly related to the agenda of the regular meeting or shall refer to the policies adopted or proposed by the Board. Public comment is not an open forum for general discussion of values, politics, religion or philosophy. It is also not a forum for electioneering or the praise or criticism of individuals in or out of government;
5. Unless the topic addressed is on the agenda for that meeting, neither the Chair, any other Board member, nor any staff member should respond to public input except as follows:
 - a. To acknowledge the contribution;
 - b. To determine that the issue will or will not be placed on a future agenda for discussion or action; and,
 - c. To refer the speaker to the Department for attention to the issue;
 - d. Neither the Chair, any other Board member, any staff member should engage in discussion or exchange with the speakers except for clarification of the issue. If the Chair, any other Board member, or any staff member wishes to follow up directly with the speaker on the matter, that may be done outside of the meeting;
6. This "public input" agenda item does not limit the Chair or Board from inviting or permitting comment from any person on a topic then properly before the Board.

3/25/03

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16		Information-Discussion	
Agenda Item No. 5		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval of January 25, 2016		Requires Recommendation to:	
Human Services Board meetings minutes -		County Board	
Jackie Krumenauer		Other: Com on Human Resources	
		Form: <input type="checkbox"/>	Ordinance
		<input type="checkbox"/>	Resolution
		<input type="checkbox"/>	Report
			Other Action:

Enclosed please find the January 25, 2016 meeting minutes for your review and approval.

MINUTES OF THE HUMAN SERVICES BOARD MEETING

January 25, 2016

Room 2064

5 p.m.

PRESENT: Colleen Bates, Nick Smiar, Paul Maulucci, Stephannie Regenauer, Mark Olson, Tami Schraufnagel, Lorraine Henning

EXCUSED: Dianne Robertson, Joel Mikelson, Rick Kayser

STAFF: Tom Wirth, Jeff Koenig, Jackie Krumenauer

Colleen Bates, Chair called the meeting to order at 5:02 p.m. Welcome and recognition of Tom Wirth for his service as Acting DHS Director since May, 2015.

Approval of the January 25, 2016 Meeting agenda – Paul Maulucci made a motion to approve the agenda. Second by Tami Schraufnagel. The motion carried unanimously and the agenda for today was approved.

Public Input - Per Board operating procedures, a period of public input was held. No one was present for public input. A motion was made by Lorraine Henning to close the public input session. Second by Stephannie Regenauer. The motion carried unanimously and the Public Input session was closed.

Approval of the December 14, 2015 meeting Minutes - Mark Olson made a motion to approve the meeting minutes dated December 14, 2015. Second by Paul Maulucci. The motion carried unanimously and the December 14, 2015 meeting minutes were approved.

Approval of the January 19, 2016 meeting Minutes - Paul Maulucci made a motion to approve the meeting minutes dated January 19, 2016. Second by Tami Schraufnagel. The motion carried unanimously and the January 19, 2016 meeting minutes were approved.

Review/Approval of November Financial Statements including the Alternate Care report – Jeff reported on the:

- Alternate Care report
- Expenditures by program
- Adult Mental Health Residential and Institutional Expenses and Revenues

Discussion about the Adult Protective Services program. Staff reported future growth in these program areas of vulnerable adults, elder abuse and day services contracts. Board members asked for a program utilization report from Adult Services staff at a future Human Services Board meeting.

Jeff confirmed he sends all financial reports to the County Finance Director monthly and Jackie confirmed the County Finance Director receives Human Services Board packets as well.

Director's Report – Tom Wirth, Acting DHS Director

• Discussion of prioritization of outcome data related to performance management. Enclosed with today's board packet was the performance management outcome measures report included in the 2016 Budget. Are these program outcomes helpful? The County Administrator would like each department to review their program outcome measurements and prioritize them. Performance Management Outcome data that continues to meet 100% measurements may not be helpful. Colleen suggested tracking the performance management outcome data based on high cost program areas and what the impact on the budget is in these areas. Before the Board members can make informed program prioritization decisions, they said they need a better understanding of outcome based programming. Colleen asked for a training day in performance management outcomes for the Human Services Board with a focus on three of the ten programs:

2. Community Care & Treatment of Adults & Children with mental illness
4. Community Care & Treatment of Youth Offenders
9. Institutional Care for Children, Youth & Adults

DHS staff will include the new Human Services Director Diane Cable in the planning of the training request.

As a follow up from the December meeting regarding Legislative Updates - Colleen shared that she had attended a recent WCA Health & Human Services Steering Committee meeting on January 15. She will have Jackie scan the packet of information on Legislative updates and send to the Human Services Board members. Of particular interest to the Human Services Board members is the 17 year old offenders and changes in the Child Welfare bills.

Personnel Update – Jackie reported on the current vacancies for the department.

Lorraine Henning made a motion to adjourn the meeting. Second by Mark Olson.
The meeting adjourned at 6:19 p.m.

The next regular Human Services Board meeting will be **Monday, February 22, 2016 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16	x	Information-Discussion		
Agenda Item No. 6		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Review of December (Period 12)		Requires Recommendation to:		
Financial Statements including Alternate Care		County Board		
Report – Jeff Koenig		Other: Com on Human Resources		
		Form:		Ordinance
				Resolution
				Report
		Other Action:		

At this time, we will review the December (Period 12) financial statements including the Alternate Care report.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16	x	Information-Discussion	
Agenda Item No. 7		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Program Updates – Tom Wirth		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

At this time, Tom Wirth will give program updates on Lincoln Hills and Copper Lake School.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16	x	Information-Discussion		
Agenda Item No. 8		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Director's Report – Diane Cable,		Requires Recommendation to:		
DHS Director		County Board		
		Other: Com on Human Resources		
		Form:	<input type="checkbox"/>	Ordinance
			<input type="checkbox"/>	Resolution
			<input type="checkbox"/>	Report
			Other Action:	

Director's Report

- Program Prioritization using Performance Management Outcome report by Human Services Board members and DHS staff training request
- Legislative Updates

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/22/16	x	Information-Discussion	
Agenda Item No. 9		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Personnel Update – Jackie Krumenauer		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Enclosed please find the latest vacancy report for the agency.

DHS BOARD REPORT
 PERSONNEL—RECRUITMENT
 02/18/16

	POSITION	Vacant Since:	NOTES	NEOGOV #
1	Senior Social Worker (CCS)	NEW	Finalizing position description	
2	Fraud Investigator	NEW	Interviews scheduled for 2/26	16-00002
3	Administrative Specialist 1	9/4/15	On Hold	15-00082
4	ESS	1/21/16	Interviews scheduled for 2/22	16-00003
5	Economic Support Supervisor	2/5/16	Screening applications	16-00004
6	RN	2/19/16	Rec'd resignation	16-00017
7	SW	2/15/16	Rec'd resignation	