



AGENDA

Eau Claire County Highway Committee
Thursday, January 14th, 2016 / 6:15 am
Eau Claire County Highway Department - Room 101
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (12.17.15) – Review/Discussion/Action
4. Industrial sand mine permitting updates – Update
5. Policy and Procedures Manual – Review/Action
6. ATV request CTH N – Discussion/Act
7. Public comment*
8. Payment vouchers (12.18.15, 12.31.15, 01.08.16) – Review
9. Highway Fund Balances (11.30.15) - Review
10. Staff and committee reports - Discussion
11. Cell phone tower renewal contract – Discussion/Action
12. Future meeting dates, times, and agenda items - Discussion
13. Committee education (as time permits) – Discussion
14. Adjourn

* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Donna Stoflet, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES
Eau Claire County • Committee on Highway
Thursday, December 17th, 2015 / 6:15 am
Highway Department Meeting Room • 2000 Spooner Avenue
Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe, Supervisor Pat LaVelle

Member Absent:

Staff Present: Jon Johnson Highway Commissioner; Rich Walthers Patrol Superintendent; Michael Donaldson, Office Associate; Rod Thorson, Highway Engineer

Other Present: Glory Adams

1. **Call meeting to order**
Chairman Henning called the meeting to order at 6:15 a.m.
2. **Confirmation of meeting notice - Review**
Meeting notice confirmed.
3. **November 19th, 2015 Committee Minutes - Review/Discuss/Act**
Motion: Supervisor Forsythe moved to approve minutes. Motion carried 5-0
4. **Town of Drammen Bridge Aid Petition – Discuss/Act**
Jon Johnson spoke on Bridge Aid forms and reviewed the Town of Drammen's Petition. Motion: Supervisor Forsythe moved to approve petition. Motion carried 5-0
5. **Equipment financing – Update/Act**
Jon Johnson presented financial cost data concerning purchasing vs leasing road fleet (trucks), motor grader, and asphalt paver to address aging fleet. Three options were discussed: purchasing outright, financing with no residual, financing with 90k residual. With financing option, there is possibility of warranty work being performed in house. Leasing options were discussed with focus on turnover rate and comparing labor/parts costs. Motion: Supervisor Clark moved to go to fiancé committee for approval for additional borrowing. Motion carried 5-0
6. **Industrial sand mine permitting – Update**
Hi-Crush is applying for 40 additional acres in the town of Bridge Creek. No updates from Hi-Crush currently to the Highway department.
7. **Wetland Mitigation - Discuss**
Jon spoke with Josh Peterson from Parks & Forestry concerning possible areas within Eau Claire County that would be suitable for wetland creation. Jon also spoke with the Highway Commissioner from Jackson County concerning a possible joint partnership mitigation bank.
8. **ATV Request – Discuss/Act**
No updates

9. Public comment

Glory Adams commented on a possible location for wetland mitigation between Augusta and Fairchild. She also voiced concern on regulations put forth when culverts are initially installed are biding.

10. Payment vouchers (11.20.15, 11.25.15, 12.9.15) – Review

The committee reviewed the payment vouchers.

11. Highway Fund Balances (10.31.15)

The committee reviewed the fund balances.

12. Staff and committee reports – Discuss

Commissioner Jon Johnson spoke on the following:

- The department is currently updating the highway policy book. Once completed, Highway Committee to review and act.
- Looking into any available grants.
- Attending transportation legislation at Davies Center at UWEC on 12/19.
- Attended town meeting in Fairchild concerning manure on road. Monitoring to follow.
- Held public meeting in Town of Union concerning CTH TT project. Felt meeting went well.
- Winter Road School in January will be attended by two committee members and several member of the highway management team.

Highway Engineer Rod Thorson spoke on the following:

- Completed field inspection and pacer ratios. Preliminary analysis shows improvement of approximately 10% on rating due to maintenance and resurfacing.
- Interim bridge inspections completed.
- Next years CIP list will be updated in spring 2016.

13. Future meeting dates, times, and agenda items – Discuss

Future dates: Thursday, January 14th, 2015 – 6:15 a.m.

14. Committee education –Discuss

15. Adjourn

Motion by Supervisor LaVelle to adjourn the meeting at 8:07 a.m. Motion carried 5-0.

Respectfully submitted,

Michael Donaldson
Highway Department Office Associate

HIGHWAY FUND BALANCES
11/30/15

	BALANCE 11/2015	PROPERTY TAXES 2015	TRANSFERS (1)	REVENUES 11/30/15	TOTAL AVAILABLE	EXPENDITURES 11/30/15	CASH BALANCE 11/30/15	BUDGET 11/30/15	BUDGET 2015
ADMINISTRATION (3)	\$52,280.60	\$0.00	\$0.00	\$356,471.69	\$408,752.29	\$289,105.12	\$119,647.17	\$354,245.83	\$386,450.00
MACHINERY/FACILITIES (2)	701,558.48	0.00	0.00	2,694,302.95	3,395,861.43	2,834,926.30	560,935.13	4,992,387.50	5,337,150.00
INCIDENTAL LABOR COSTS	21,682.84	0.00	0.00	1,534,450.08	1,556,132.92	1,377,596.16	178,536.76	1,646,975.00	1,796,700.00
CTHS MAINTENANCE (3)	510,849.45	882,895.00	0.00	2,623,146.82	4,016,891.27	3,411,739.95	605,151.32	3,207,033.50	3,498,582.00
CTHS WINTER MAINTENANCE (3)	-442,038.49	855,000.00	0.00	45,420.26	458,381.77	451,159.60	7,222.17	902,916.67	985,000.00
WINTER MAINTENANCE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CTHS ROAD CONSTRUCTION	880,652.36	0.00	6,225,000.00	57.81	7,105,710.17	4,549,180.57	2,556,529.60	5,949,166.67	6,490,000.00
CTHS BRIDGE CONSTRUCTION	586,029.41	0.00	610,000.00	0.00	1,196,029.41	891,051.54	304,977.87	747,083.33	815,000.00
BRIDGE CONSTRUCT LOCAL ROADS	176,376.85	50,000.00	0.00	300.24	226,677.09	22,514.49	204,162.60	45,833.33	50,000.00
STATE PERFORMANCE MGMT	0.00	0.00	0.00	321,220.94	321,220.94	174,504.60	146,716.34	0.00	0.00
TOTALS	\$2,487,391.50	\$1,787,895.00	\$6,835,000.00	\$7,575,370.79	\$18,685,657.29	\$14,001,778.33	\$4,683,878.96	\$17,745,641.83	\$19,358,882.00

1. INCLUDES BUDGETED TRANSFERS AND BORROWING.

2. INCLUDES PARTS & LABOR TO MAINTAIN EQUIPMENT & OPERATE & MAINTAIN BUILDINGS & FACILITIES, AND EQUIPMENT REPLACEMENT COSTS. DOESN'T INCLUDE \$233,396 ENCUMBERED FOR EQUIPMENT PURCHASES.

3. INCLUDES 2015 STATE GAS TAX.