

# **AGENDA**

Eau Claire County  
**Highway Committee**

Thursday, December 17th, 2015 / 6:15 am  
Eau Claire County Highway Department - **Room 101**  
2000 Spooner Avenue, Altoona, WI 54720

1. Call the meeting to order
2. Confirmation of meeting notice – Review
3. Past committee meeting minutes (11.19.15) – Review/Discuss/Act
4. Town of Drammen Bridge Aid Petition - Act
5. Equipment financing – Update/Act
6. Industrial sand mine permitting updates – Update
7. Wetland Mitigation – Discuss
8. ATV request CTH N – Discuss/Act
9. Public comment\*
10. Payment vouchers (11.20.15, 11.25.15, 12.9.15) – Review
11. Highway Fund Balances (10.31.15) - Review
12. Staff and committee reports – Discuss
13. Future meeting dates, times, and agenda items - Discuss
14. Committee education (as time permits) – Discuss
15. Adjourn

\* the Committee may hear comments from the public for up to 30 minutes; not more than 5 minutes/person is allowed; this period is not considered a public hearing.

cc: Members, Media, Kathryn Schauf, Keith Zehms, Jon Johnson, Rich Walthers, Donna Stoflet, Rod Thorson

Please note: Upon reasonable notice, efforts will be made to accommodate the need of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, 839-1669 (FAX) or 839-4735 (TDD) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



**MINUTES**  
**Eau Claire County • Committee on Highway**  
**Thursday, November 19th, 2015 / 6:15 am**  
**Highway Department Meeting Room • 2000 Spooner Avenue**  
**Altoona, WI 54720**

**Members Present:** Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe

**Member Absent:** Supervisor Pat LaVelle

**Staff Present:** Rich Walthers Patrol Superintendent; Michael Donaldson, Office Associate; Rod Thorson, Highway Engineer

**Other Present:** Gloria Adams, Carol Peuse

**1. Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

**2. Confirmation of meeting notice - Review**

Meeting notice confirmed.

**3. Review/Discuss/Act October 1st, 2015 Committee Minutes**

Motion: Supervisor Clark moved to approve minutes. Motion carried 4-0

**4. Industrial sand mine permitting – Update**

U.S. Silica let the highway department know that currently there is no progress to report and it may be some time before any updates occur.

**5. Wetland Mitigation - Discuss**

Jon spoke on wetland mitigation and has set up a meeting with Josh Peterson from parks and forestry to discuss the program, options, and what land is available. Jon will be looking at all four options below to progress forward:

- Creating Eau Claire County bank
- In lean fee – purchasing credits through DNR
- Purchase credits from existing bank
- Avoid impacts to wetlands

**6. ATV Request – Discuss/Act**

Postponed, ATV club hasn't met with all the land owners effected as of yet.

**7. Public comment**

Both Gloria Adams and Carol Peuse expressed gratitude in the highway department's interest in wetland mitigation. Carol gave a suggestion on a possible location for the mitigation. Carol asked about the "no parking anytime" signage on CTH R off of CTH M. This signage was implemented as a safety precaution to avoid semi-trucks from parking on the highway. Carol also reminded Jon to know how the dissolution works for the LLC and make sure funds are recovered for reclamation.

**8. Payment vouchers (11.6.15) – Review**

The Committee reviewed the payment vouchers

**9. Staff and committee reports – Discuss**

Commissioner Jon Johnson spoke on the following:

- Highway policies and procedure manual will be updated in the near future
- Meetings are being held with Townships and Villages to open communication avenues and how the department can assist with their maintenance and other items
- In working with the budget approval, Jon felt things went well
- Assembly Bill 518 manure transport via pipeline

Highway Engineer Rod Thorson spoke on the following:

- Construction projects completed: CTH II, CTH NL, and CTH HH
- CTH X is close to completion and will be completed in the spring of 2016
- Design processes are in progress for next year's projects
- Working on Pacer rating and average that have increased due to improvements

Patrol Superintendent Rich Walthers spoke on the following:

- CTH NL & CTH HH overlay projects are completed and guardrails are being installed this week on NL
- Maintenance for the 2015 year has been completed
- Road painting has been completed
- Winter maintenance training was conducted on 11/19/15. Included in this training was also vehicle preparation and forklift training
- Looking into capital leasing option for improving the highways fleet

**10. Future meeting dates, times, and agenda items – Discuss**

Future dates:

Thursday, December 17th, 2015 – 6:15 a.m.

**11. Committee education –Discuss**

**12. Adjourn**

Motion by Supervisor Clark to adjourn the meeting at 8:06 a.m. Motion carried 4-0.

Respectfully submitted,

Michael Donaldson  
Highway Department Office Associate

# Eau Claire County Highway Department

## County Bridge Aid Petition Data Form

Directions: Please complete one copy of this form for each culvert or bridge location. The information provided here will help ensure a prompt review of the county bridge aid petition.

### Petitioner

Township <b>DRAMMEN</b>	Authorized Representative <b>Mark Zuber</b>
Phone Number <b>715-287-4747</b>	Email Address <b>mkzuber@tcc.coop</b>
Signature <b>Mark Zuber</b>	

### Existing Structure

Road Name <b>Dutter Road</b>	Stream name or "Tributary to ____"
Existing structure type (include material) <b>Concrete</b>	Existing structure size (span X width or dia. X length) <b>2' x 50'</b>
Culvert/bridge location (direction and distance from intersection) <b>.4 of mile south of Moc Rd - Dutter Rd Intersection</b>	
<p>Overtopping and site issues</p> <p>Describe the frequency and depth of roadway overtopping, if known to occur, and describe any other site problems relating to the existing structure like washouts, steep side slopes, etc.</p> <p><input checked="" type="checkbox"/> Roadway overtopping during floods is known to occur at this site      <input type="checkbox"/> Roadway overtopping has not been reported at this location</p> <p>Frequency:</p> <p>Depth over road: <b>4-6 inches.</b></p> <p>Describe any other site problems:</p>	

### Proposed Structure

<i>Proposed structure type (include material)</i> <b>Plastic Culvert</b>	<i>Proposed structure size (Span X width or dia. X length)</i> <b>3' X 50'</b>
<b>Roadway</b>	
<p><i>Check one:</i></p> <p><input checked="" type="checkbox"/> The roadway profile will remain the same      <input type="checkbox"/> The roadway profile will change at the structure</p> <p style="text-align: right;">Change in roadway elevation: _____</p> <p>Comment on any changes proposed for the roadway section, such as pavement widening or flattening of the side slopes, that would affect the required length of pipe:</p>	
<p><b>Hydrology and hydraulics</b></p> <p><i>Current design standards for town roads typically require that overtopping of the roadway be limited to the 10-year flood or greater. Floodplain zoning requirements dictate that the replacement structure not increase 100-year flood elevation by more than 0.01'. Has the proposed structure been evaluated to ensure that design standards and floodplain zoning requirements have been met? Check one:</i></p> <p><input checked="" type="checkbox"/> The replacement structure has the same or greater flow capacity as the existing structure and overtopping of the existing roadway only occurs during 10-year or greater floods.      <input type="checkbox"/> A hydrology &amp; hydraulic analysis has been performed for the proposed structure and is included with the petition.      <input type="checkbox"/> A hydrology and hydraulic analysis needs to be performed and recommendations for structure size made.</p> <p>Comments:</p>	

### Cost Estimate

Item	Cost
Work completed by Eau Claire Co. Highway Dept.	\$4200.00
Total	4200.00

HIGHWAY FUND BALANCES

10/31/15

	BALANCE 1/1/2015	PROPERTY TAXES 2015	TRANSFERS (1)	REVENUES 10/31/15	TOTAL AVAILABLE	EXPENDITURES 10/31/15	CASH BALANCE 10/31/15	BUDGET 10/31/15	BUDGET 2015
ADMINISTRATION (3)	\$52,280.60	\$0.00	\$0.00	\$346,138.35	\$398,418.95	\$263,860.80	\$134,558.15	\$322,041.67	\$386,450.00
MACHINERY/FACILITIES (2)	701,558.48	0.00	0.00	2,540,943.85	3,242,502.33	2,645,237.11	597,265.22	4,447,625.00	5,337,150.00
INCIDENTAL LABOR COSTS	21,682.84	0.00	0.00	1,426,051.11	1,447,733.95	1,253,613.34	194,120.61	1,497,250.00	1,796,700.00
CTHS MAINTENANCE (3)	510,849.45	882,895.00	0.00	2,622,796.82	4,016,541.27	3,130,787.98	885,753.29	2,915,485.00	3,498,582.00
CTHS WINTER MAINTENANCE (3)	-442,038.49	855,000.00	0.00	25,890.04	438,851.55	445,488.88	-6,637.33	820,833.33	985,000.00
WINTER MAINTENANCE RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CTHS ROAD CONSTRUCTION	880,652.36	0.00	6,225,000.00	57.81	7,105,710.17	4,300,954.62	2,804,755.55	5,408,333.33	6,490,000.00
CTHS BRIDGE CONSTRUCTION	586,029.41	0.00	610,000.00	0.00	1,196,029.41	873,856.75	322,172.66	679,166.67	815,000.00
BRIDGE CONSTRUCT LOCAL ROADS	176,376.85	50,000.00	0.00	300.24	226,677.09	22,514.49	204,162.60	41,666.67	50,000.00
STATE PERFORMANCE MGMT	0.00	0.00	0.00	321,220.94	321,220.94	175,739.60	145,481.34	0.00	0.00
<b>TOTALS</b>	<b>\$2,487,391.50</b>	<b>\$1,787,895.00</b>	<b>\$6,835,000.00</b>	<b>\$7,283,399.16</b>	<b>\$18,393,685.66</b>	<b>\$13,112,053.57</b>	<b>\$5,281,632.09</b>	<b>\$16,132,401.67</b>	<b>\$19,358,882.00</b>

1. INCLUDES BUDGETED TRANSFERS AND BORROWING.

2. INCLUDES PARTS & LABOR TO MAINTAIN EQUIPMENT & OPERATE & MAINTAIN BUILDINGS & FACILITIES, AND EQUIPMENT REPLACEMENT COSTS. DOESN'T INCLUDE \$233,396 ENCUMBERED FOR EQUIPMENT PURCHASES.

3. INCLUDES 2015 STATE GAS TAX.